

Professional Development Activity Request

You must attach a Authorized Leave Form (available from your school) to this document
Please make a copy of the completed form for your records (all other forms are available on the [PD website](#))

Activity Request submitted by:

Jennifer Blinzler

Activity aligns with:

District CSIP Goal: 1.3: Implement effective research-based instructional practices across the district in an effort to eliminate achievement gaps.

Building SIP Goal:

Activity Focus Area(s):

- Area 1: Mathematics
- Area 2: Instructional Strategies/Improvement
- Area 3: At-Risk

Funding Source(s): mark each source you are requesting funds from with an "X" .

- Building
- Department
- Bldg Principal
- Special Projects (Dist. PD funds)

Approval Signature (Both the PD rep and principal must sign)

Buildings must purchase NCTM membership for attending teacher(s)

PO# 445273-25

Professional Development Activity Description

List name of activity and briefly describe:

NCTM Regional Spring Conference, requesting funds for secondary teachers to attend. Conference will help attendees develop a playbook of innovative approaches for empowering all students to experience mathematics as relevant, useful, and engaging.

Location of activity: Kansas City, MO

Date of activity: February 5 - 7, 2025

Participants Names: Jodi Donald, Andrea Calvert, McKenzie Triggs, Emily Hornbuckle, Amanda Link, Ashley Amiotte, Sandi Bybee, Mohamadou Diagana

A separate form needs to be filled out for each participant.

Activity Cost Calculation:

Grand Total \$4,472.00

Substitute Cost:	# of subs	#of days	Sub Pay	Total	
	8	2	\$130	\$2,080.00	
Staff Compensation:	# of subs	#of days	Pay		
			\$25	\$0.00	
Purchased Services:			Airfare	\$0.00	
			Registration*	\$2,392.00	Travel Request/Reimbursement Form
			Lodging**	\$0.00	Travel Request/Reimbursement Form
			Consultant Fee	\$0.00	Consultant Form
Materials/Supplies:			Materials	\$0.00	Request for Materials Form

Criteria for High-Quality Professional Development
(Mark each description below with an "X" that applies to the requested activity)

Part I: High-quality professional development:

- X actively engages teachers, over time.
- X is directly linked to improved student learning so that all children may meet the Show-Me Standards at the proficient level.
 - is directly linked to district and building school improvement plans.
 - is developed with extensive participation of teachers, parents, principals, and other administrators. [*Parent participation may be at the CSIP level]
 - provides time and other resources for learning, practice, and follow-up.
- X is supported by district and building leadership.
 - provides teachers with the opportunity to give the district feedback on the effectiveness of participation in this professional development activity.

Part II: Some types of activities that might be considered high-quality professional development if they meet the above requirements are:

- study groups.
- grade-level collaboration and work.
- X content-area collaboration and work.
- specialization-area collaboration and work.
- action research and sharing of findings.
- modeling.
- peer coaching.
- vertical teaming.
- other:

Part III: Topics for high-quality professional development may include:

- X content knowledge related to standards and classroom instruction.
- X instructional strategies related to content being taught in the classroom.
 - improving classroom management skills.
- X a combination of content knowledge and content-specific teaching skills.
 - the integration of academic and vocational education.
- X research-based instructional strategies.
- X strategies to assist teachers in providing instruction to children with limited English proficiency to improve their language and academic skills.
 - strategies to assist teachers in creating and using classroom assessments.
 - instruction in the use of data to inform classroom practice.
 - instruction in methods of teaching children with special needs.
 - instruction in linking secondary and post-secondary education.
 - involving families and other stakeholders in improving the learning of all students.
 - strategies for integrating technology into instruction.
 - research and strategies for the education and care of preschool children.
- X research and strategies for closing achievement gaps between diverse groups of students.
 - other:

Provide a plan for sharing information or skills learned from this activity.

Teachers will share learning during cross district and department/cadre meetings in 2025-26.

Activity Permissions (PD Committee use only)

approved
not approved

building funds
special projects

Building Name:

Date: